

**BURNET CENTRAL APPRAISAL DISTRICT  
P. O. BOX 908 / 223 SOUTH PIERCE  
BURNET, TX 78611  
MINUTES**

Notice is given that a meeting of the Board of Directors of Burnet Central Appraisal District has been scheduled for April 18, 2024 at 12:00 noon, at the Burnet Central Appraisal District's business office located at 223 S. Pierce, Burnet, Texas.

**Agenda**

- 1. Call to Order.**
- 2. Invocation.**

**CONSENT AGENDA** – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.

- a) Approval of the Minutes of the February 15, 2024 regular meeting.
- b) Approval of the Disbursements for February and March 2024.
- c) Approval of the Financial Statements for February and March 2024.
- 3. Public Forum.** At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.
- 4. Executive Session in Accordance with Open Meetings Act Section 552.001 Et Seq. Of the Government Code Section 551.074 for Chief Appraiser's Evaluation.**
- 5. Discussion and/or Action Concerning 2023 Entity Excess Funds.**
- 6. Discussion and/or Action Concerning 2024 Proposed Budget Amendments.**
- 7. Discussing and/or Action Concerning authorizing the Chief Appraiser to sign letters for the secretary notifying the entities for hearings on Budget (TPTC Sec. 6.06 (b) & (c) and Reappraisal Plan TPTC Sec. 6.05(i).**
- 8. Discussion and/or Action Concerning the 2025 Preliminary Budget.**
- 9. Discussion and/or Action Concerning Security Services.**
- 10. Discussion and or Action Concerning authorizing the Chief Appraiser to seek Architectural Services.**

**Chief Appraiser's Report**

- A) Collection Report**
- B) Appraisal Report**
- C) Appraisal Review Board**
- D) Board Education**

**11. Adjourn**

On April 18, 2024, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Mr. Philip Thurman at 12:00 pm in the District's business office located at 223 S. Pierce St., Burnet, TX. The following members were present: Mr. Philip Thurman, Mr. Bruce Jones, Mrs. Darlene Oostermeyer, Mr. Cary Johnson and Mr. Terry Nuss. Appraisal District employees present were: Stan Hemphill and Aimee Spradling.

The invocation was given by Mr. Hemphill.

Mr. Thurman called for a motion on the consent agenda items. Mr. Cary Johnson motioned to approve the consent agenda items and Mr. Bruce Jones seconded. The Board voted affirmatively.

Mr. Thurman opened the public forum at 12:02pm, with no members of the public present, the public forum was closed.

The Board entered executive session at 12:02 pm and returned to regular open session at 12:30pm.

A motion was made by Mr. Cary Johnson to retain excess funds from the 2023 year in the amount of \$391,229.99. Mr. Bruce Jones seconded; the Board voted affirmatively.

After discussion of proposed budget amendment, Mr. Terry Nuss made a motion to add the excel funds in the amount of \$391,229.99 to the building remodel fund. This motion was seconded by Mrs. Darlene Oostermeyer. The Board voted affirmatively.

There was discussion regarding authorization to allow The Chief Appraiser to sign letters for the secretary notifying the entities for hearings on Budget (TPTC Sec. 6.06 (b) & (c) and Reappraisal Plan TPTC sec. 6.05 (i).) Mrs. Darlene Oostermeyer, Board of Directors Secretary made a motion to authorize The Chief Appraiser to sign letters and notify the entities on behalf of the Board. Mr. Bruce Jones seconded. The Board voted affirmatively.

There was discussion regarding the preliminary budget Mr. Hemphill presented. Adjustment to ARB daily pay was discussed. No action was taken.

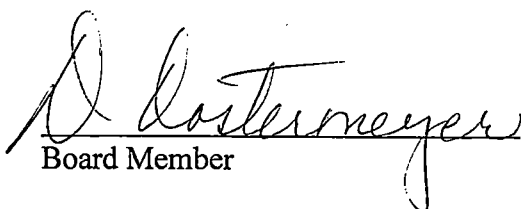
Mr. Hemphill discussed the need to have security services on an 'as needed' basis for Appraisal Review Board hearings. Mrs. Darlene Oostermeyer made a motion to authorize The Chief Appraiser to use security as needed. Mr. Bruce Jones seconded. The Board voted affirmatively.

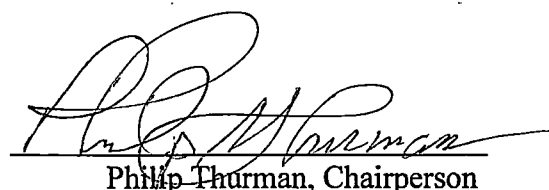
There was discussion regarding remodel of the existing buildings. A motion was made by Mrs. Oostermeyer to allow Mr. Hemphill to start the process of looking for a suitable architect. The motion was seconded by Bruce Jones. The Board voted affirmatively.

Mr. Hemphill gave the Chief Appraisers Report: collections are at 94% through the end of March. There was a tax sale in March and everything was paid or sold. A total of \$301,216 was collected from the 10 sold properties. Mr. Hemphill reported that Notices of Value for 2024 have not yet been sent. Because of legislative changes the software needed to be updated. The District hopes to have files to the printer by the week of 4/22/24. Mr. Hemphill reported that the Appraisal Review Board has adopted procedures and had their first meeting of 2024 on April 17<sup>th</sup> to close out remaining 2023 protests. Several of the new auxiliary members attended for training purposes. Mr. Hemphill had no Board education for this meeting.

With no further business, Mrs. Oostermeyer motioned to adjourn, the motion was seconded by Bruce Jones. The Board voted affirmatively and the meeting was adjourned at 1:11 pm.

ATTEST:

  
Board Member

  
Philip Thurman, Chairperson