

**BURNET CENTRAL APPRAISAL DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
JUNE 11, 2020**

**Agenda**

1. Call to Order.
2. Invocation.
3. **CONSENT AGENDA** – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.
  - a) Approval of the Minutes of the May 21, 2020 regular meeting.
  - b) Approval of the Disbursements for May 2020.
  - c) Approval of the Financial Statements for May 2020.
4. **Public Forum.** At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.
5. **Executive Session In Accordance With Open Meetings Act Section 552.001 Et Seq. Of The Government Code Section 551.074 For The Purpose Of Annual Evaluation of the Chief Appraiser.**
6. **Discussion and/or Action Concerning Annual Evaluation of Chief Appraiser.**
7. **Discussion and/or Action Concerning Appraisal Services with Capitol Appraisal Group.**
8. **Chief Appraiser's Report**
  - A) Collection Report
  - B) Appraisal Report
    - 2020 Appraisal Update
    - 2021-2022 Reappraisal Plan
  - C) Appraisal Review Board
  - D) Litigation
  - E) Legislative Update
  - F) Public Hearing Notices on Budget and Reappraisal Plan
9. **Adjourn**

On June 11, 2020, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 5:30 p.m. in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Bruce Jones, Philip Thurman and Gene Broadway. Appraisal district employees present were: Stan Hemphill.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Broadway motioned to approve the Consent Agenda and Mrs. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for a motion to go into Executive Session to discuss the Chief Appraiser's evaluation. A motion was made by Mr. Thurman to go into executive session at 5:33 pm and Mrs. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithil called to return back to regular meeting at 6:10 pm.

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Mr. Kithil called for discussion and/or action concerning the annual evaluation of the Chief Appraiser. Mr. Kithil went through the evaluation form and the ratings assigned to each item. Overall the board gave the Chief Appraiser a rating of “Exceeds “ concerning the Board’s expectation of the Chief Appraiser.

Mr. Kithil called for discussion and/or action concerning the Appraisal Service Agreement with Capitol Appraisal Group. Mr. Hemphill explain it was for years 2021 and 2022. The cost was \$13,500 each year which was the same price the District is paying in 2020. Mr. Broadway made a motion authorizing the Chief Appraiser to execute the agreement and Mr. Thurman seconded the motion. The board voted affirmatively.

Mr. Kithill called for the Chief Appraiser’s Report.

Mr. Hemphill presented the Chief Appraiser’s Report.

A) **Collection Report** – Mr. Hemphill reported collections are normal through May.

B) **Appraisal Report** –We are working through our 2020 protest. Mr. Thurman asked about an article suggesting that everyone should protest in order to get the district’s information. Mr. Hemphill indicated that anyone who protest has the right to have the information that the District will present to the ARB before that meeting if they request the information. The Board inquired about the key people and their roll at the district, any security issues and short / long range plans. They suggested having these items on future agendas for discussion.

C) **Appraisal Review Board** – ARB met May 27<sup>th</sup> for organizational meeting and review scheduling issues due to Covid 19. They will be meeting at the AgriLife office since it has a larger room for social distances. They did not want to meet at the District’s board meeting room due to its size. We are working on having the technology set up at that location to be able to have meetings. It will probably be July before that board begins holding hearings. Mr. Kithil added that the building committee has been reviewing different options concerning the District’s building.

D) **Litigation** – N/A

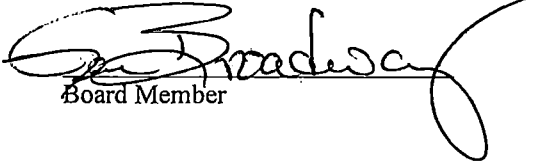
E) **Legislative Update** – N/A

F) **Public Hearing on Budget and Reappraisal Plan** – We will have these hearings at our meeting on July 16 at 5:30 p.m. at our Burnet office.

Mr. Kithil adjourned at 7:09 p.m.

ATTEST:

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Board Member



Dave Kithil, Chairperson