

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
MAY 21, 2020**

Agenda

1. Call to Order.
2. Invocation.
3. **CONSENT AGENDA** – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.
 - a) Approval of the Minutes of the March 19, 2020 regular meeting.
 - b) Approval of the Disbursements for March and April 2020.
 - c) Approval of the Financial Statements for March and April 2020.
4. **Public Forum.** At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.
5. Discussion and/or Action Concerning 2021 Budget
6. Discussion and/or Action Concerning Section 125 Premium Only Plan
7. Chief Appraiser's Report
 - A) Collection Report
 - B) Appraisal Report
 - 2020 Appraisal Update
 - C) Appraisal Review Board
 - D) Litigation
 - E) Legislative Update
8. Adjourn

On May 21, 2020, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 5:30 p.m. in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Bruce Jones, Philip Thurman and Gene Broadway. Appraisal district employees present were: Stan Hemphill and Carey Thrift.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Broadway motioned to approve the Consent Agenda and Mr. Thurman seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for the discussion and/or action concerning 2021 Budget. Mr. Kithil reminding the board that in March the board adopted a propose budget of \$2,116,344 which was a 3.83% increase over last year's budget. However, due to the impact of the COVID-19 on sales tax and in an effort not to impact our entities with a budget increase for 2021, he asked Mr. Hemphill to review the proposed budget and to present the board with a revised budget. Mr. Hemphill proposed a revised budget of \$2,029,642 which is a .42% decrease over last year's budget. Mr. Hemphill reviewed the changes to budget was in wages and benefits. Mr. Broadway made a motion to approve the proposed budget with the proposed changes and Mrs. Oostermeyer seconded the motion. Board voted affirmatively.

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
MAY 21, 2020**

Mr. Kithil called for discussion and/or action concerning Section 125 Premium Only Plan. Mr. Hemphill reported that this is an annual process to participate in this program. The plan saves the employees money if they have any dependent health coverage and it also saves the district money. A motion was made by Mr. Thurman to authorize Mr. Hemphill to execute the documents to participate in the Premium Only Plan and was seconded by Mr. Broadway. Board voted affirmatively.

Mr. Hemphill presented the Chief Appraiser's Report.

A) **Collection Report** – Mr. Hemphill reported collections are normal. May notices were being mailed to anyone who has 2019 taxes due.

B) **Appraisal Report** –2020 appraisal notices were mailed. As of May 21, we have 3465 protest. We have resolved 283.

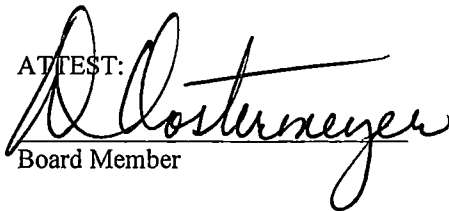
C) **Appraisal Review Board** – ARB will be meeting May 27th for organizational meeting and review scheduling issues due to Covid 19. They will be meeting at the AgriLife office since it has a larger room for social distances.

D) **Litigation** – N/A

E) **Legislative Update** – N/A

Mr. Kithil adjourned at 6:04 p.m.

ATTEST:


Board Member


Dave Kithil, Chairperson