

**BURNET CENTRAL APPRAISAL DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
FEBRUARY 20, 2020**

**Agenda**

1. Call to Order.
2. Invocation.
3. **CONSENT AGENDA** – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.
  - a) Approval of the Minutes of the January 14, 2020 regular meeting.
  - b) Approval of the Disbursements for January 2020.
  - c) Approval of the Financial Statements for January 2020.
4. Public Forum. At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.
5. Discussion and/or Action Concerning 2019 Excess Funds.
6. Discussion of 2019 Preliminary Property Value Study Findings.
7. Discussion and/or Action Concerning 2021 Budget.  
Chief Appraiser's Report
  - A) Collection Report
    - Compare Dec 2018/Jan 2019 to Dec 2019/Jan 2020.
  - B) Appraisal Report
    - 2020 Appraisal Update
  - C) Appraisal Review Board
  - D) Litigation
  - E) Legislative Update
8. Adjourn

On February 20, 2020, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 12:00 p.m. in the district's business office located at 110 Ave H, Suite 106, Marble Falls, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Philip Thurman, Gene Broadway and Bruce Jones.

Appraisal district employees present were: Stan Hemphill and Carey Thrift.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Thurman motioned to approve the Consent Agenda, with corrections "Dave Kithil made a motion to select Darlene Ostermeyer as Secretary and was seconded by Philip Thurman", and Mr. Broadway seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for the discussion and/or action concerning 2019 Excess Funds. Mr. Kithil stated there is \$171,037.50 from the 2019 Budget. These are funds received from our entities and are subject to being return proportionately to the entities unless we needed to amend our 2020 budget. Mr. Kithil made a motion to refund 2019 Excess Funds to the Entities and

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develop a policy to handle future excess funds and Ms. Oostermeyer seconded the motion. The board voted affirmatively. A committee consisting of Phillip Thurman, Gene Broadway and Stan Hemphill will be created to develop a policy on how to handle excess funds.

Mr. Kithil called for the discussion 2019 Preliminary Value Study Findings. Mr. Hemphill explained the process to the new Board members and the BCAD rating for 2019 was good. There was no action.

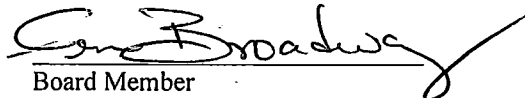
Mr. Kithil called for the discussion and/or action concerning 2021 Budget. Mr. Hemphill explained the process to the new Board members. Mr. Broadway requested a budget narrative to be provided to help answer questions concerning the budget. Also, a committee consisting of Dave Kithil, Gene Broadway and Stan Hemphill will be created of review the District's facility needs and report back to the full board. Mr. Hemphill reminded the board that the 2021 proposed budget would need to be adopted by May meeting. There was no action.

Mr. Hemphill presented the Chief Appraiser's Report.

- A) **Collection Report** – Mr. Hemphill compared the Dec 2018/Jan 2019 to Dec 2019/Jan 2020.
- B) **Appraisal Report** – Review 2020 appraisal report.
- C) **Appraisal Review Board** – ARB members have been to training. Late March for first Hearings.
- D) **Litigation** – One arbitration remaining in March. Fourteen total for 2019. Five lawsuits remaining.
- E) **Legislative Update** – N/A

Mr. Kithil adjourned at 1:13 p.m.

ATTEST:

  
Board Member

  
Dave Kithil, Chairperson