

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
MAY 20, 2021**

Agenda

1. **Call to Order.**
2. **Invocation.**
3. **CONSENT AGENDA – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.**
 - a) **Approval of the Minutes of the April 22, 2021 regular meeting.**
 - b) **Approval of the Disbursements for April 2021.**
 - c) **Approval of the Financial Statements for April 2021.**
4. **Public Forum. At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.**
5. **Discussion and/or Action Concerning Land Acquisition and Construction of New Office Building.**
6. **Discussion and/or Action Concerning Board Meeting Schedule.**
7. **Discussion and/or Action Concerning TCDRS.**
8. **Discussion and/or Action Concerning Evaluation Form for Chief Appraiser.**
9. **Discussion and/or Action Concerning 2022 proposed budget.**
10. **Chief Appraiser's Report**
 - A) **Collection Report**
 - B) **Appraisal Report**
 - C) **Appraisal Review Board**
 - D) **Litigation**
 - E) **Legislative Update**
 - F) **Board Meetings and Board Selection Process**
11. **Adjourn**

On May 20, 2021, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 12:00 Noon in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Gene Broadway, Phillip Thurman and Bruce Jones. Appraisal district employee present was: Stan Hemphill, Carey Thrift and Tammye Oakley.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Ms. Oostermeyer motioned to approve the Consent Agenda and Mr. Thurman seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

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Mr. Kithil called for discussion and/or action Concerning Land Acquisition and Construction of New Office Building. Mr. Kithil informed the Board that the Building Committee has met extensively and recommends that BCAD rescind the offer to EDC. The cost of the sight prep work was too expensive and issues with FAA and the changing building codes within the City were too excessive.

Ms. Oostermeyer made a motion rescind the offer to EDC and Mr. Thurman seconded the motion. The Board voted affirmatively.

Mr. Kithil called for discussion and/or action Board Meeting Schedule. Mr. Kithil discussed the changing of the Board meetings to noon on a regular basis. The meeting in June is on the 10th and July meeting is on the 22nd (evening).

Mr. Thurman made a motion to change the meeting time to noon and Mr. Broadway seconded the motion. The Board voted affirmatively.

Mr. Kithil called for discussion and/or action Concerning TCDRS. Mr. Hemphill presented the Plan Assessment and the required rate of 15.9%.

Mr. Broadway made a motion to stay at the required rate and Mr. Jones seconded the motion. The Board voted affirmatively.

Mr. Kithil called for discussion and/or action Concerning Evaluation Form for Chief Appraiser. Mr. Kithil presented the newly created evaluation form. The new form was created by Mr. Broadway.

Mr. Broadway made a motion to approve the new form and place it in the Board Policy book and Mr. Thurman seconded the motion. The Board voted affirmatively.

Mr. Kithil called for discussion Concerning the 2022 proposed Budget. Mr. Hemphill discussed that some salaries were corrected from the last meeting and increased the ARB line item. Mr. Broadway suggested that there be a Summary Description (narrative) on any variance over 15%.

Mr. Broadway made a motion to approve the 2022 Proposed Budget and Ms. Oostermeyer seconded the motion. The Board voted affirmatively.

Mr. Kithill called for the Chief Appraiser's Report.

Mr. Hemphill presented the Chief Appraiser's Report.

A) Collection Report – Mr. Hemphill reported 96% collected. There was a Tax Sale (37 properties) that collected \$491,000.00.

May notices for 2020 delinquent taxes will be mailed 5/21/21.

B) Appraisal Report – There are 3,850+ protests

C) Appraisal Review Board – approved the room set-up for ARB

D) Litigation – N/A

E) Legislative Update – Mr. Hemphill commented that there are 581 Bills that are tax related. Nothing has been passed. May 31st last day of the session.

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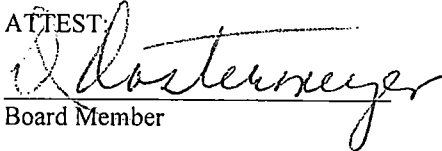
F) Board Meetings and Board Selection Process – The next Board meeting will be the 3rd Thursday of June at noon in Marble Falls.

Letters to the Entities on BOD Selection Process will be going out.

The Board meeting to approve the Budget will be July 15th at 5:30 pm.

Mr. Kithil adjourned at 12:34 p.m.

ATTEST:


Board Member


Dave Kithil, Chairperson