

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
April 20, 2022**

Agenda

1. **Call to Order.**
2. **Invocation.**
3. **A CONSENT AGENDA – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.**
 - a) **Approval of Minutes for Meeting on March 17, 2022.**
 - b) **Approval of Disbursements for March 2022.**
 - c) **Approval of Financial Statement for February 2022.**
4. **Public Forum. At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.**
5. **Executive Session in Accordance with Open Meetings Act Section 552.001 Et Seq. Of the Government Code Section 551.074 for 1) Chief Appraiser's Evaluation and 2) Building and Land Purchase options.**
6. **Discussion and/or Action Concerning Executive Session for 1) Chief Appraiser's Evaluation and 2) Building and Land Purchase.**
7. **Discussion and/or Action Concerning Board Policy**
8. **Discussion and/or Action Concerning 2023 Proposed Budget.**
9. **Discussion and/or Action Concerning Marble Falls office.**
10. **Discussion and/or Action Concerning the Building and Land Options.**
11. **Chief Appraiser's Report.**
 - A) **Collection Report**
 - B) **Appraisal Report**
 - C) **Appraisal Review Board: Adopted Procedures 4-7-2022**
12. **Adjourn.**

On April 20, 2022, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 9:30 am at in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Gene Broadway, Bruce Jones, and Philip Thurman. Appraisal district employee present was Stan Hemphill, Aimee Spradling and Tammye Oakley.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Ms. Oostermeyer motioned to approve the Consent Agenda and Mr. Thurman seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

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Mr. Kithil called for Executive Session at 9:33 AM for 1) Building and Land purchase options and 2) Chief Appraiser Evaluation. The board returned to the regular meeting at 11:06 AM.

Mr. Kithil called for discussion and/or action concerning Executive Session for the Building and Land options and the Chief Appraiser' Evaluation. Chairman Kithil stated the board was pleased with the performance of the Chief Appraisal and received meets or exceeds in all areas of the evaluation. Mr. Thurman motioned to approve the resolution to purchase property located at 215 S. Pierce at a sale price of \$405,000 including closing cost and was seconded by Mr. Jones. The board voted affirmatively.

Mr. Kithil called for the discussion and/or action concerning Board Policy Manual. Mr. Hemphill stated that the proposed revisions were emailed out several weeks ago with items to be removed due to legislative changes were highlighted in red. The board requested that the revised version be emailed out for review and place on the agenda for action at the next meeting.

Mr. Kithil called for discussion and/or action concerning 2023 Proposed Budget. Mr. Hemphill reviewed budget items with the board that had changed or added. The board discussed the current inflation issues. Mr. Hemphill stated that this item will be back on the agenda at the May meeting until it is approved. The proposed budget needs to be adopted by June 15th. No action was taken.

Mr. Kithil called for discussion and/or actions concerning Marble Falls office. Mr. Hemphill reminded the board that the Marble Falls office building changed ownership and our rent has gone up and we are currently on a monthly lease arrangement. The landlord has informed the district that we can stay on our monthly arrangement or could enter into a lease. The board discussed and decided to stay with our current monthly arrangement. No action taken.

Mr. Kithil called for discussion and/or action concerning the Building and Land Options. No action taken.

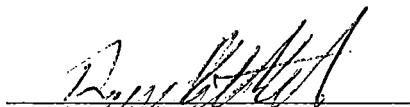
Mr. Kithil called for the Chief Appraiser's Report.

Mr. Hemphill reported that the properties with 2021 taxes still due will be sent a May notice indicated that if not paid before July 1 that additional collection fees will be added. The 2022 appraisal notices have been mailed. And finally, the Appraisal Review Board had met and held a public hearing on their hearing procedures. After the public hearing they adopted their procedures. Mr. Hemphill stated that a copy was emailed to the comptroller's office and the board of directors.

Mr. Kithil adjourned at 11:44 AM.

ATTEST


Board Member


Dave Kithil, Chairperson