

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
MARCH 18, 2021**

Agenda

1. Call to Order.
2. Invocation.
3. **CONSENT AGENDA** – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.
 - a) Approval of the Minutes of the February 25, 2021 regular meeting.
 - b) Approval of the Disbursements for February 2021.
 - c) Approval of the Financial Statements for February 2021.
4. **Public Forum.** At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.
5. **Executive Session in Accordance with Open Meetings Act Section 552.001 Et Seq. Of the Government Code Section 551.074 For the Purpose of Proposed Land Acquisition.**
6. **Discussion and/or Action Concerning proposed land acquisition.**
7. **Discussion concerning 2022 proposed budget.**
8. **Chief Appraiser's Report**
 - A) Collection Report
 - B) Appraisal Report
 - C) Appraisal Review Board
 - D) Litigation
 - E) Legislative Update
9. **Adjourn**

On March 18, 2021, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 5:30 p.m. in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Philip Thurman and Gene Broadway. Appraisal district employee present was: Stan Hemphill.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Thurman motioned to approve the Consent Agenda and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for Executive Session for Purpose of Proposed Land Acquisition. Mr. Thurman motioned to go into Executive Session at 5:33 PM and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

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Mr. Kithil reconvened the regular meeting at 6:14 p.m. and called for discussion and/or action concerning Proposed Land Acquisition. Mr. Kithil made a motion to authorize Mr. Hemphill to talk with Jim Carter to compute total square footage requirement for the District then negotiate a location and price with the Burnet EDC/ City of Burnet for possible locations that meet our square footage requirement, limited to the EDC Land located South of Burnet off Houston Clinton Drive and Mr. Broadway seconded the motion. The board voted affirmatively.

Mr. Kithil called for discussion and/or action concerning the 2022 proposed Budget. Mr. Hemphill provided a preliminary Budget with comparison of prior years for review. Mr. Hemphill suggested that Wages be reviewed at the April Board meeting since it is the largest budget item and impacts Benefits as well. Also, April will be the month for the Chief Appraiser's evaluation. Mr. Hemphill also explained that additional information on some budget items will be receive during April and May. No action was taken.

Mr. Kithill called for the Chief Appraiser's Report.

Mr. Hemphill presented the Chief Appraiser's Report.

A) **Collection Report** – Mr. Hemphill reported 2020 collections are in line with prior year.

B) **Appraisal Report** – 2021 values are being review to determine if land and building schedules will need to be adjusted. AG inspections, wildlife management reports are still being processed.

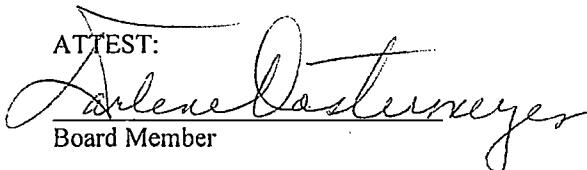
C) **Appraisal Review Board** – ARB have been registered for training in May which will be virtual.

D) **Litigation** – none

E) **Legislative Update** – none

Mr. Kithil adjourned at 6:25 p.m.

ATTEST:


Board Member


Dave Kithil, Chairperson

BURNET CENTRAL APPRAISAL DISTRICT
P O BOX 908 / 223 S PIERCE
BURNET, TEXAS 78611
512-756-8291

Certified Agenda of Closed Session
Meeting of March 18, 2021

Board went into Executive Session at 5:33pm concerning Propose Land Acquisition

Executive Session was adjourned at 6:14pm.



Dave Kithil, Chairman