

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
NOVEMBER 18, 2021**

Agenda

1. **Call to Order.**
2. **Invocation.**
3. **CONSENT AGENDA – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.**
 - a) **Approval of the Minutes of the October 21, 2021 regular meeting.**
 - b) **Approval of the Disbursements for October 2021.**
 - c) **Approval of the Financial Statements for October 2021.**
4. **Public Forum. At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.**
5. **Discussion and/or Action Concerning the District's Facility Needs.**
6. **Discussion and/or Action Concerning 2021 Financial Audit.**

Chief Appraiser's Report

 - A) **Collection Report**
 - B) **Appraisal Report**
 - C) **Appraisal Review Board**
 - D) **Litigation**
 - E) **Legislative Update**
7. **Adjourn**

On November 18, 2021, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 12:00 noon, in the district's business office located at 110 Ave H, Suite 106, Marble Falls, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Gene Broadway and Philip Thurman. Appraisal district employee present was: Stan Hemphill.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Broadway motioned to approve the Consent Agenda and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for the discussion and/or action concerning the District's Facility needs. The board discussed the cost estimates to build a new office from two local builders that ranged from 1.9 million to 2.9 million. No board action was taken.

Mr. Kithil called for the discussion and/or action concerning the 2021 Financial Audit. Mr. Hemphill provided an engagement letter from Tim Norden, CPA. Mr. Broadway motioned to

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authorize Mr. Hemphill to sign engagement letter and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

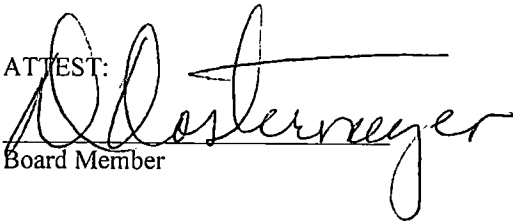
Mr. Kithill called for the Chief Appraiser's Report.

Mr. Hemphill presented the Chief Appraiser's Report.

- A) **Collection Report** – Mr. Hemphill reported collections were typical for October.
- B) **Appraisal Report** – Mr. Hemphill directed the board to appraisal report in packet.
- C) **Appraisal Review Board** – Mr. Hemphill has reached out to the District Administrative Judge concerning ARB members appointments due to new legislation.
- D) **Litigation** – none
- E) **Legislative Update** – none

Mr. Kithil adjourned at 12:47 p.m.

ATTEST:


Board Member


Dave Kithil, Chairperson