

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
OCTOBER 21, 2021**

Agenda

1. **Call to Order.**
2. **Invocation.**
3. **Presentation of 2020 Financial Audit.**
4. **CONSENT AGENDA – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.**
 - a) **Approval of the Minutes of the September 23, 2021 regular meeting.**
 - b) **Approval of the Disbursements for September 2021.**
 - c) **Approval of the Financial Statements for September 2021.**
5. **Public Forum. At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.**
6. **Discussion and/or Action Concerning the District's Facility Needs.**
7. **Discussion and/or Action Concerning Appointments to the Ag Advisory Board.**
7. **Chief Appraiser's Report**
 - A) **Collection Report**
 - B) **Appraisal Report**
 - C) **Appraisal Review Board**
 - D) **Litigation**
 - E) **Legislative Update**
 - F) **Update on Board Recommendations from Evaluation**
8. **Adjourn**

On October 21, 2021, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 12:00 noon, in the district's business office located at 110 Ave H, Suite 106, Marble Falls, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Gene Broadway, Bruce Jones and Philip Thurman. Appraisal district employee present was: Stan Hemphill.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called on Tim Norden to present the 2020 Financial Audit

Mr. Kithil called for the Consent Agenda. Ms. Oostermeyer motioned to approve the Consent Agenda and Mr. Broadway seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for the discussion and/or action concerning the District's Facility needs. The board discussed the needs of the district with the growth that is the County is experiencing. The board discussed that the building committee should meet and review potential site

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locations in Burnet and other cost to bring back to the board, if possible, at the November board meeting. No board action was taken.

Mr. Kithil called for the discussion and/or action concerning the appointment of members to the Ag Advisory Board. Mr. Hemphill recommended Kim Vann, Johnnie Bindseil and Kevin Churchwell to be appointed to serve for 2022-2023. Ms. Oostermeyer motioned to approve the individuals recommended by Mr. Hemphill to serve on the Ag Advisory Board and Mr. Thurman seconded the motion. The board voted affirmatively.

Mr. Kithill called for the Chief Appraiser's Report.

Mr. Hemphill presented the Chief Appraiser's Report.

A) **Collection Report** – Mr. Hemphill reported collections were typical. The district has collected over 99% of the 2020 taxes for Burnet County.

B) **Appraisal Report** – 2022 field work has begun.

C) **Appraisal Review Board** – none

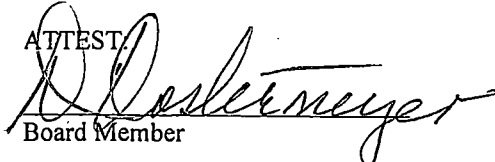
D) **Litigation** – none

E) **Legislative Update** – Mr. Hemphill informed the board that there were two propositions on the November ballot that involved property tax exemptions. Also, in the special session they passed increasing the homestead exemptions from \$25,000 to \$40,000 subject to voter approval in May 2022 election.

F) Update on Board recommendations (4) from evaluation. (1) Mr. Hemphill stated that he has inquired with another entity and a local bank to see how competitive the district was locally with clerical positions for compensation and benefits. Hemphill also stated that has and will continue to look in the industry concerning compensation. (2) Hemphill stated that for key staff development and succession that the assistant Chief Appraiser has had the Chief Appraiser training. However, they will be leaving the district in February. (3) Hemphill stated for the question on what technology exist that can improve the operation, the district has and will always look for technology that makes our operations more efficient and cost effective. We attend two state association conferences for continued education credits and they have a vendor trade shows at these conferences. (4) Mr. Hemphill. stated that he is updating the board policy manual and will bring to the board for final approval.

Mr. Kithil adjourned at 1:08 p.m.

ATTEST:


Board Member


Dave Kithil, Chairperson