

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
JANUARY 21, 2021**

Agenda

1. Call to Order.
2. Invocation.
3. **CONSENT AGENDA** – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.
 - a) Approval of the Minutes of the November 19, 2020 regular meeting.
 - b) Approval of the Disbursements for November/December 2020.
 - c) Approval of the Financial Statements for November/December 2020.
4. **Public Forum.** At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.
5. Discussion and/or Action Concerning TCDRS.
6. Discussion and/or Action Concerning the District's Building Needs.
7. Discussion and/or Action Concerning 2020 Excess Funds.
8. Discussion and/or Action Concerning 2021 Budget Amendments if any.
9. Discussion and/or Action Concerning Appraisal Review Board appointment process.
Chief Appraiser's Report
 - A) Collection Report
 - B) Appraisal Report
 - C) Appraisal Review Board
 - D) Litigation
 - E) Legislative Update
 - F) 2021 Director's Calendar of Events
10. Adjourn

On January 21, 2021, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 5:30 p.m. in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Philip Thurman and Gene Broadway. Appraisal district employee present was: Stan Hemphill and Carey Thrift.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Broadway motioned to approve the Consent Agenda and Mr. Thurman seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for discussion and/or action concerning TCDRS. The board discussed the unfunded liability of the District's retirement plan and different options that would bring the retirement plan to 95% funded in five years. The board needed more information to help determine the best option so the board requested that this agenda item be brought back to board at the February board meeting.

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
JANUARY 21, 2021**

Mr. Kithil called for discussion and/or action concerning the District's building needs and also called for discussion and/or action concerning the 2020 Excess Funds. The Board reviewed growth projections in the county and the impact on personal of the District. The Board discussed developing an information document that could be presented to the entities addressing the needs of the District. Ms. Oostermeyer offered to develop the document. The Board discussed the excess funds in the amount of \$231,730.05. The Board discussed that the funds could be used for future acquisition of land and building. No formal action was taken on either agenda item.

Mr. Kithil called for discussion and/or action concerning 2021 Budget Amendments. Mr. Kithil made a motion to propose a 2021 budget amendment of retaining the \$231,7310.05 excess funds for land and building reserve fund and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithil called for discussion and/or action concerning the Appraisal Review Board appointment process. Mr. Broadway developed a written process and procedures for appointing members to the Appraisal Review Board. After reviewing the process and procedures, Mr. Thurman made a motion to approve the new process and procedures for Appraisal Review Board appointments and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithill called for the Chief Appraiser's Report.

Mr. Hemphill presented the Chief Appraiser's Report.

A) **Collection Report** – Mr. Hemphill reported 2020 collections are slightly higher through December this year over 2019 for the County.

B) **Appraisal Report** – 2021 Field work should be finished in January. AG inspections, wildlife management reports are still being processed. The MAPS report was received from Comptroller's office and the District passed all mandatory requirements and Meets All review questions. Website has been updated reflecting agenda and minutes.

C) **Appraisal Review Board** – ARB training will be virtual for 2021.

D) **Litigation** – none

E) **Legislative Update** – Mr. Hemphill informed the board that a number of bills have been filed and will be monitored through the legislative process.

F) **2021 Calendar of Events** – Mr. Hemphill provided a calendar of major events.

Mr. Kithil adjourned at 6:57 p.m.

ATTEST:


Board Member


Dave Kithil, Chairperson