

**BURNET CENTRAL APPRAISAL DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
March 17, 2022**

**Agenda**

- 1. Call to Order.**
- 2. Invocation.**
- 3. A CONSENT AGENDA – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.**
  - a) Approval of Minutes for Meeting on February 24<sup>th</sup>, 2022.**
  - b) Approval of Disbursements for February 2022.**
  - c) Approval of Financial Statement for February 2022.**
- 4. Public Forum. At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.**
- 5. Executive Session in Accordance with Open Meetings Act Section 552.001 Et Seq. Of the Government Code Section 551.074 For the Purpose of Land and Building Purchase Options.**
- 6. Discussion and/or Action Concerning Executive Session for the Building and Land Purchase Options.**
- 7. Discussion and/or Action Concerning 2022 Proposed Budget Amendment.**
- 8. Discussion and/or Action Concerning 2023 Proposed Budget.**
- 9. Discussion and/or Action Concerning the Building and Land Options.**
- 10. Chief Appraiser's Report.**
  - A) Collection Report**
  - B) Appraisal Report**
  - C) Appraisal Review Board**
  - D) Litigation**
  - E) BOD's Policy**
- 11. Adjourn.**

On March 17, 2022, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 12:00 pm at in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Gene Broadway, Bruce Jones, and Philip Thurman. Appraisal district employee present was Stan Hemphill and Aimee Spradling.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Thurman motioned to approve the Consent Agenda and Mr. Broadway seconded the motion. The board voted affirmatively.

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Mr. Kithil called for Public Forum. There was none.

Mr. Kithil called for Executive Session at 12:02 PM to purpose of Building and Land purchase options. The board returned to the regular meeting at 12:22 PM.

Mr. Kithil called for discussion and/or action concerning Executive Session for the Building and Land options. Mr. Jones motioned to authorize Chairman Kithil and Chief Appraiser Hemphill to sign the Purchase Agreement for property located at 215 S. Pierce with the contingency stated in the agreement and have the building committee to review the inspections report and if any concerns bring back to the full board and was seconded by Ms. Oostermeyer. The board voted affirmatively.

Mr. Kithil called for the discussion and/or action concerning proposed 2022 Budget Amendment. Mr. Broadway motioned to approve the proposed budget amendment to increase Building Land from \$381,076.90 to \$405,000 and Mr. Jones seconded the motion. The board voted affirmatively.

Mr. Kithil called for discussion and/or action concerning 2023 Proposed Budget. Mr. Hemphill indicated that this agenda item will be on future agendas until it is approved. The proposed budget needs to be adopted by June 15<sup>th</sup>. Mr. Hemphill presented the preliminary budget and comparisons of prior years. Mr. Hemphill stated that the budget reflects the board's concern on the current inflation issues, and suggested that it should be considered in the budget. The board discussed possible security issues. No action was taken.

Mr. Kithil called for discussion and/or actions concerning the Building and Land options. No action taken.

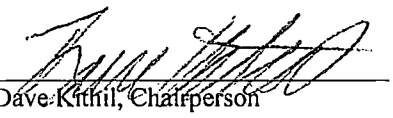
Mr. Kithill called for the Chief Appraiser's Report.

Mr. Hemphill reported that the March Tax Sale brought in approximately \$550,000. The 2022 values were being finalized and that Appraisal Notices will go out in April. The Appraisal Review Board members were taking the training will online. The next board meeting was set for April 20<sup>th</sup> at 9:30 AM at the Burnet office.

Mr. Kithil adjourned at 12:56 pm.

ATTEST:

  
Board Member

  
Dave Kithil, Chairperson