

**BURNET CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
JANUARY 18, 2022**

Agenda

- 1. Call to Order.**
- 2. Invocation.**
- 3. Discussion and/or Action Concerning the Organization of the Board: A) Select Chairman and Secretary, B) Meeting Date and Time**
- 4. A CONSENT AGENDA – the items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Director so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda.**
 - a) Approval of Minutes for Meeting on November 18th and 30th, 2021 and January 5th, 2022**
 - b) Approval of Disbursements for November/December 2021.**
 - c) Approval of Financial Statement for November/December 2021.**
- 5. Public Forum. At this time, any person with business before the Board of Director's that is not on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. Comments are limited to 3 minutes per speaker.**
- 6. Discussion and/or Action Concerning Excess Entity Funds from 2021 Budget.**
- 7. Discussion and/or Action Concerning Proposed 2022 Budget Amendment.**
- 8. Discussion and/or Action Concerning Signature Authority with Bank Depository.**
- 9. Discussion and/or Action Concerning the Building and Land Options.**
- 10. Chief Appraiser's Report.**
 - A) Collection Report**
 - B) Appraisal Report**
 - C) Appraisal Review Board**
 - D) Litigation**
 - E) Legislative Update**
- 11. Adjourn.**

On January 18, 2022, the regular monthly meeting of the Board of Directors of the Burnet Central Appraisal District was called to order by Dave Kithil at 9:30 AM, in the district's business office located at 223 S. Pierce, Burnet, Texas. The following members were present: Dave Kithil, Darlene Oostermeyer, Gene Broadway and Philip Thurman. Appraisal district employee present was: Stan Hemphill.

The Invocation was given by Mr. Hemphill.

Mr. Kithil called for the Consent Agenda. Mr. Broadway motioned to approve the Consent Agenda and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithil called for Public Forum. There was none.

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Mr. Kithil called for the discussion and/or action concerning the Entity Excess Funds from 2021 Budget. Mr. Hemphill provided the board that there was \$381,076.90 of Entity Excess Funds. No board action was taken.

Mr. Kithil called for the discussion and/or action concerning proposed 2022 Budget Amendment. Mr. Broadway motioned to propose budget amendment increase Building Land to \$381,076.90 and Ms. Oostermeyer seconded the motion. The board voted affirmatively.

Mr. Kithil called for discussion and/or action concerning Signature Authority with Bank Depository. Mr. Thurman motioned to authorize Mr. Hemphill to add or delete individuals that can sign checks for the District and was seconded by Ms. Oostermeyer. The board voted affirmatively.

Mr. Kithil called for discussion and/or actions concerning the Building and Land options. The discussed that all options are on the table and this item should an ongoing agenda item until an option is finalized.

Mr. Kithill called for the Chief Appraiser's Report.

Mr. Hemphill presented the Chief Appraiser's Report.

A) Collection Report – Mr. Hemphill reported collections were typical for November and December.

B) Appraisal Report – Mr. Hemphill directed the board to appraisal report in packet. The board discussed making changes to report and Mr. Thurman will work with Chief Appraiser to create a dashboard of pertinent information.

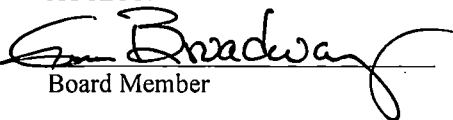
C) Appraisal Review Board – Mr. Hemphill reported that the District Administrative Judge appointed the Mayrean McDonough and Larry Bowles to the Appraisal Review Board and appointed Mr. Varga as chair and Tom Martin as Secretary.

D) Litigation – none

E) Legislative Update – none

Mr. Kithil adjourned at 11:00 a.m.

ATTEST:


Board Member


Dave Kithil, Chairperson